



**COMSATS University Islamabad (CUI)  
International Students Affairs (ISA)  
International Office, Islamabad, Pakistan**

**APPLICATION FORM FOR SHORT TERM VISITING  
SCHOLARS ( **OUTBOUND** )**



**Important Note: Please read the following instructions before filling this application form.**

- a) Fill-in the application for in Block letters (Typing preferable) and signed by the applicant.
- b) Applicants may also send scanned copies of application form with required documents on email [int.admissions@comsats.edu.pk](mailto:int.admissions@comsats.edu.pk)
- c) No Objection Certificate (NOC) from home university / institute
- d) Unsigned applications will not be acceptable

**(Please select one option)**

<b>Financial Support</b>	<b>Self Finance</b>	<b>Sponsored</b>	<b>Scholarship</b>	Affix latest photograph size (45mm* 35mm)
<b>Academic Session</b>	<b>Fall 20</b>	<b>Spring 20</b>		
<b>Part of Program</b>	<b>PhD</b>	<b>MS</b>	<b>BS</b>	
<b>Field of Research / Specialization</b>				

<b>Applicant Name</b>	<b>First Name</b>	<b>Last Name</b>
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<b>Father's Name</b>	<b>First Name</b>	<b>Last Name</b>
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<b>Date of Birth</b>	d	d	m	m	y	y	<b>Nationality</b>

<b>Passport No</b>	
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<b>Religion</b> <small>(Please Specify)</small>	<b>Gender</b>	<b>Male</b>	<b>Female</b>
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<b>Mailing Address</b>	
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<b>Email</b>	<b>Skype ID</b>
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<b>Phone / Cell no</b>	_____
	+ (country code) (area coded) (Telephone number)

<b>Home Address</b>	
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<b>Phone/ Cell no</b>	_____
	+ (country code) (area coded) (Telephone Number)

**Employment Status      Employed      Un-employed      Self-employed      Student**

English Proficiency											
Listening			Writing			Spoken			Reading		
Average	Good	Excellent	Average	Good	Excellent	Average	Good	Excellent	Average	Good	Excellent

**Employment Record (Please use separate sheet if required)**

Name & Address of Employer	Position Held	From	To	Job Description

**Host Institution Information**

Department		Program	
Semester (if applicable)		Supervisor Name	
Name & mailing address			
Duration of stay / program	Expected date of arrival in host country		Expected date of return
Phone		Fax	
		E-mail	

**Name of Head of Institution / Department to whom a copy of this application will be sent**

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**Previous visits of the host institution (give details of applicable)**

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**List of publications (if applicable)**

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**Details of Sponsor / Scholarship (Name, Amount, Duration etc.)**

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**Name & Signatures of Applicant**

**Date**

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**Approval of Department Head (CUI)**

Name & Signatures	Date & Official Stamp
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## **UNDERTAKING** (Required to be filled and signed by the applicant)

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I, Mr. / Miss./ Ms. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ hereby solemnly declare that the information provided on this form is true and correct to the best of my knowledge. I undertake to adhere to all the rules, regulations, and instruction framed / issued by CUI (Pakistan) from time to time regarding academics, discipline and fees etc.

I further undertake that during my stay at the CUI (Pakistan), I shall not take part in any activity, which may be contrary to the interest of the University and abide by the social/cultural norms of the country.

If, I am found involved in any unlawful activity, or providing incorrect information at any stage during my stay at CUI (Pakistan), the University shall have the right to cancel my admission.

I also undertake that it is my responsibility to pay all admissible tuition fees, and other allied charges regularly by the due dates, failing which I would be liable to pay late fee. I understand that in case of non-payment of fees, CUI (Pakistan) reserves the right to cancel my admission.

I agree to abide by all the rules and regulations of CUI Pakistan.

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### **Signatures of Applicant**

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### **Documents to be attached with application form**

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- Six recent passport size photographs
  - Two copies of application form
  - Two attested copies of valid passport
  - Two attested copies of all academic certificates / degrees
  - Two attested copies of letter of financial support by Funding Agency (if applicable)
  - Two copies of Research Plan/ Proposal (PhD Scholars only)
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### **Contact Us**

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**COMSATS University Islamabad (CUI)**  
**Office of International Students Affairs (ISA) , International Office**  
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